



# Market Ready Checklist

SECTION I - CONTACT INFORMATION

SERVICE TECH NAME: Brittny Cannon
SERVICE TECH PHONE: 5555555555
SERVICE TECH EMAIL: brittny@homerock.com

PROPERTY ADDRESS: 3504 LITTLELEAF DRIVE (B)	ELECTRICITY: YES
	GAS: YES
	WATER: YES

SECTION II - LIST OF ITEMIZED WORK OBSERVED

EXTERIOR OF HOME		BEDROOMS		BATHROOMS	
EXTERIOR PAINT & TRIM	1	DRYWALL/TEXTURE/PAINT	✓	FAUCETS WORK	✓
POWER WASHED OR PAINTED	✓	ALL LIGHTBULBS WORK	✓	SINK DOESN'T LEAK	✓
DOORS OPEN CLOSE & LOCK	✓	LIGHTS/FANS/ELECTRIC	✓	NO WATER DAMAGE UNDER SINK	✓
ALL DOORS HAVE DOORSTOPS	✓	FLOOR COVERINGS	✓	DRYWALL/TEXTURE/PAINT	✓
WINDOWS & SLIDING DOOR(S)	✓	DOORS OPEN CLOSE & LOCK	✓	SHOWERS WORK AND DRAIN	✓
OPEN CLOSE & LOCK		SWITCHES/OUTLETS GOOD	✓	PROPERLY AFTER 5 MINUTES	
SCREENS & SCREEN DOOR(S)	✓	NO MISSING WHITE SCREWS	✓	FLUSHED ALL TOILETS AND	
NO BROKEN WINDOWS	✓	BLINDS ARE OPEN AND UNTANGLED	✓	TESTED	
ROOF/CHIMNEY WATERTIGHT	✓	CLOSET(S) HAVE POLES AND DOORS WORK	✓	ALL CABINET DOORS AND	
GUTTERS WORKING PROPERLY	✓	GARAGE		DRAWERS OPEN & CLOSE	
FOUNDATION & VENT SCREEN	✓	DOORS/KNOBS, OPEN/CLOSE/LATCH/LOCK	✓	KITCHEN AND DINING ROOM	
HOSE BIBS FUNCTION & DON'T LEAK	✓	SWITCHES/OUTLETS GOOD	✓	STAINLESS PULLOUT FAUCET	✓
		GFCI TESTED	✓	SWITCHES/OUTLETS GOOD	✓
NO TRASH ON GROUND	✓	LIGHTS WORK	✓	SINK DOESN'T LEAK	✓
NO PERSONAL PROPERTY HANGING	✓	GARAGE DOOR OPENER WORKS AND SAFETY TESTED	✓	ALL CABINET/DOORS, DRAWERS OPEN & CLOSE	✓
LAWN LOOKS GOOD	✓	HOT WATER HEATER WORKING	✓	NO WATER DAMAGE UNDER SINK	✓
ALL IRRIGATION WAS TESTED	✓	WATER HEATER 3 STRAPPED	✓	COUNTERTOPS LOOKS GOOD	✓
HVAC IS FUNCTIONAL	✓	BROOM SWEPT OR WASHED	✓	DRYWALL/TEXTURE/PAINT	✓
OUTBUILDINGS SECURE & FUNCTIONAL	✓			LIGHTS/FANS/ELECTRIC	✓
GATE IS LOCKED	✓			FLOOR COVERINGS	✓
ALL LOCKS KEYED TO ONE KEY	✓			DOORS OPEN CLOSE & LOCK	✓
POOLS/PUMPS WERE TESTED AS FUNCTIONAL	✓			SINK IS RESTORED OR NEW	✓
ENTRYWAY AND LIVING SPACE					
FRONT DOOR HANDLE FRESH	✓	NO STICKERS ON WINDOWS	✓	CONSTRUCTION AND LISTING INVENTORY	
FRONT DOOR AND CASING FRESH, PAINTED OR WASHED	✓	FLOOR COVERINGS	✓	MLS BOX SERIAL NUMBER	
		DOORS OPEN CLOSE & LOCK	✓	SIGN NUMBER INSTALLED	
THRESHOLD PAINTED BLACK	✓	SWITCHES/OUTLETS GOOD	✓	CONTRACTOR BOX NUMBER	
DOORBELL WORKS	✓	NO MISSING WHITE SCREWS	✓	GATE LOCK NUMBER	
DRYWALL/TEXTURE/PAINT	✓	ALL WINDOW VALANCES GOOD	✓	ELECTRICAL PANEL LOCK	
LIGHTS/FANS IN PLACE AND TESTED	✓	BLINDS ARE OPEN AND UNTANGLED	✓		
ALL LIGHTBULBS WORK	✓	CLOSET(S) HAVE POLES AND DOORS WORK	✓		
THERMOSTATS HEATS & COOLS	✓	ALARM DISABLED	✓		
HVAC FILTERS NEW	✓	FIREPLACE WORKS	✓		
CO DETECTOR INSTALLED	✓				
SMOKEY IN BEDROOMS AND HALL WITH FRESH BATTERIES	✓				

SECTION III - COMMENTS

empty trash, put bin in back yard or side of house

SECTION IV - TRADES CONTACTED FOR FOLLOWUP