



Market Ready Checklist

SECTION I - CONTACT INFORMATION

SERVICE TECH NAME: Brittny Cannon
SERVICE TECH PHONE: 5555555555
SERVICE TECH EMAIL: brittny@homerock.com

PROPERTY ADDRESS: 2403 DUNTOV DRIVE B	ELECTRICITY: YES
	GAS: YES
	WATER: YES

SECTION II - LIST OF ITEMIZED WORK OBSERVED

EXTERIOR OF HOME		BEDROOMS	
EXTERIOR PAINT & TRIM	1	DRYWALL/TEXTURE/PAINT	✓
POWER WASHED OR PAINTED	✓	ALL LIGHTBULBS WORK	✓
DOORS OPEN CLOSE & LOCK	✓	LIGHTS/FANS/ELECTRIC	✓
ALL DOORS HAVE DOORSTOPS	✓	FLOOR COVERINGS	✓
WINDOWS & SLIDING DOOR(S)	✓	DOORS OPEN CLOSE & LOCK	✓
OPEN CLOSE & LOCK		SWITCHES/OUTLETS GOOD	✓
SCREENS & SCREEN DOOR(S)	✓	NO MISSING WHITE SCREWS	✓
NO BROKEN WINDOWS	✓	BLINDS ARE OPEN AND UNTANGLED	✓
ROOF/CHIMNEY WATERTIGHT	✓	CLOSET(S) HAVE POLES AND DOORS WORK	✓
GUTTERS WORKING PROPERLY	✓	GARAGE	
FOUNDATION & VENT SCREEN	✓	DOORS/KNOBS, OPEN/CLOSE/LATCH/LOCK	✓
HOSE BIBS FUNCTION & DON'T LEAK	✓	SWITCHES/OUTLETS GOOD	✓
		GFCI TESTED	✓
NO TRASH ON GROUND	✓	LIGHTS WORK	✓
NO PERSONAL PROPERTY HANGING	✓	GARAGE DOOR OPENER WORKS AND SAFETY TESTED	✓
LAWN LOOKS GOOD	2	HOT WATER HEATER WORKING	✓
ALL IRRIGATION WAS TESTED	✓	WATER HEATER 3 STRAPPED	✓
HVAC IS FUNCTIONAL	✓	BROOM SWEPT OR WASHED	✓
OUTBUILDINGS SECURE & FUNCTIONAL	✓		
GATE IS LOCKED	✓		
ALL LOCKS KEYED TO ONE KEY	✓		
POOLS/PUMPS WERE TESTED AS FUNCTIONAL	✓		
ENTRYWAY AND LIVING SPACE			
FRONT DOOR HANDLE FRESH	✓	NO STICKERS ON WINDOWS	✓
FRONT DOOR AND CASING FRESH, PAINTED OR WASHED	✓	FLOOR COVERINGS	✓
		DOORS OPEN CLOSE & LOCK	✓
THRESHOLD PAINTED BLACK	✓	SWITCHES/OUTLETS GOOD	✓
DOORBELL WORKS	✓	NO MISSING WHITE SCREWS	✓
DRYWALL/TEXTURE/PAINT	✓	ALL WINDOW VALANCES GOOD	✓
LIGHTS/FANS IN PLACE AND TESTED	✓	BLINDS ARE OPEN AND UNTANGLED	✓
		CLOSET(S) HAVE POLES AND DOORS WORK	✓
ALL LIGHTBULBS WORK	✓	ALARM DISABLED	✓
THERMOSTATS HEATS & COOLS	✓	FIREPLACE WORKS	✓
HVAC FILTERS NEW	✓		
CO DETECTOR INSTALLED	✓		
SMOKEY IN BEDROOMS AND HALL WITH FRESH BATTERIES	✓		

BATHROOMS	
FAUCETS WORK	✓
SINK DOESN'T LEAK	✓
NO WATER DAMAGE UNDER SINK	✓
DRYWALL/TEXTURE/PAINT	✓
SHOWERS WORK AND DRAIN	✓
PROPERLY AFTER 5 MINUTES	
FLUSHED ALL TOILETS AND TESTED	✓
ALL CABINET DOORS AND DRAWERS OPEN & CLOSE	✓
KITCHEN AND DINING ROOM	
STAINLESS PULLOUT FAUCET	✓
SINK DOESN'T LEAK	✓
NO WATER DAMAGE UNDER SINK	✓
DRYWALL/TEXTURE/PAINT	✓
LIGHTS/FANS/ELECTRIC	✓
FLOOR COVERINGS	✓
DOORS OPEN CLOSE & LOCK	✓
SINK IS RESTORED OR NEW	✓
CONSTRUCTION AND LISTING INVENTORY	
MLS BOX SERIAL NUMBER	
SIGN NUMBER INSTALLED	
CONTRACTOR BOX NUMBER	
GATE LOCK NUMBER	
ELECTRICAL PANEL LOCK	

SECTION III - COMMENTS

needs touch up clean
needs mowed

SECTION IV - TRADES CONTACTED FOR FOLLOWUP