



# Market Ready Checklist

SECTION I - CONTACT INFORMATION

SERVICE TECH NAME: Brittny Cannon
SERVICE TECH PHONE: 5555555555
SERVICE TECH EMAIL: brittny@homerock.com

PROPERTY ADDRESS: 4602 GREYHOUND DR	ELECTRICITY: YES
	GAS: YES
	WATER: YES

SECTION II - LIST OF ITEMIZED WORK OBSERVED

EXTERIOR OF HOME		BEDROOMS	
EXTERIOR PAINT & TRIM	1	DRYWALL/TEXTURE/PAINT	✓
POWER WASHED OR PAINTED	2	ALL LIGHTBULBS WORK	✓
DOORS OPEN CLOSE & LOCK	✓	LIGHTS/FANS/ELECTRIC	✓
ALL DOORS HAVE DOORSTOPS	✓	FLOOR COVERINGS	✓
WINDOWS & SLIDING DOOR(S)	3	DOORS OPEN CLOSE & LOCK	✓
OPEN CLOSE & LOCK		SWITCHES/OUTLETS GOOD	✓
SCREENS & SCREEN DOOR(S)	✓	NO MISSING WHITE SCREWS	✓
NO BROKEN WINDOWS	✓	BLINDS ARE OPEN AND UNTANGLED	✓
ROOF/CHIMNEY WATERTIGHT	✓	CLOSET(S) HAVE POLES AND DOORS WORK	✓
GUTTERS WORKING PROPERLY	4	GARAGE	
FOUNDATION & VENT SCREEN	✓	DOORS/KNOBS, OPEN/CLOSE/LATCH/LOCK	5
HOSE BIBS FUNCTION & DON'T LEAK	✓	SWITCHES/OUTLETS GOOD	✓
		GFCI TESTED	✓
NO TRASH ON GROUND	✓	LIGHTS WORK	✓
NO PERSONAL PROPERTY HANGING	✓	GARAGE DOOR OPENER WORKS AND SAFETY TESTED	6
LAWN LOOKS GOOD	✓	HOT WATER HEATER WORKING	✓
ALL IRRIGATION WAS TESTED	✓	WATER HEATER 3 STRAPPED	✓
HVAC IS FUNCTIONAL	✓	BROOM SWEPT OR WASHED	✓
OUTBUILDINGS SECURE & FUNCTIONAL	✓		
GATE IS LOCKED	✓		
ALL LOCKS KEYED TO ONE KEY	✓		
POOLS/PUMPS WERE TESTED AS FUNCTIONAL	✓		
ENTRYWAY AND LIVING SPACE			
FRONT DOOR HANDLE FRESH	✓	NO STICKERS ON WINDOWS	✓
FRONT DOOR AND CASING FRESH, PAINTED OR WASHED	✓	FLOOR COVERINGS	✓
		DOORS OPEN CLOSE & LOCK	✓
THRESHOLD PAINTED BLACK	✓	SWITCHES/OUTLETS GOOD	✓
DOORBELL WORKS	✓	NO MISSING WHITE SCREWS	✓
DRYWALL/TEXTURE/PAINT	✓	ALL WINDOW VALANCES GOOD	✓
LIGHTS/FANS IN PLACE AND TESTED	✓	BLINDS ARE OPEN AND UNTANGLED	✓
		CLOSET(S) HAVE POLES AND DOORS WORK	✓
ALL LIGHTBULBS WORK	✓	ALARM DISABLED	✓
THERMOSTATS HEATS & COOLS	✓	FIREPLACE WORKS	✓
HVAC FILTERS NEW	✓		
CO DETECTOR INSTALLED	✓		
SMOKEY IN BEDROOMS AND HALL WITH FRESH BATTERIES	✓		

BATHROOMS			
FAUCETS WORK	✓	DOORS OPEN CLOSE & LOCK	✓
SINK DOESN'T LEAK	✓	LIGHTS/FANS/ELECTRIC	✓
NO WATER DAMAGE UNDER SINK	✓	FLOOR COVERINGS	✓
DRYWALL/TEXTURE/PAINT	✓	SWITCHES/OUTLETS GOOD	✓
SHOWERS WORK AND DRAIN PROPERLY AFTER 5 MINUTES	7	NO MISSING WHITE SCREWS	✓
		BLINDS ARE OPEN AND UNTANGLED	✓
FLUSHED ALL TOILETS AND TESTED	✓		
ALL CABINET DOORS AND DRAWERS OPEN & CLOSE	✓		
KITCHEN AND DINING ROOM			
STAINLESS PULLOUT FAUCET	8	SWITCHES/OUTLETS GOOD	✓
SINK DOESN'T LEAK	✓	ALL CABINET/DOORS, DRAWERS OPEN & CLOSE	✓
NO WATER DAMAGE UNDER SINK	✓	COUNTERTOPS LOOKS GOOD	✓
DRYWALL/TEXTURE/PAINT	✓	GARBAGE DISPOSAL WORKS	✓
LIGHTS/FANS/ELECTRIC	✓	DISHWASHER RAN FULL CYCLE	✓
FLOOR COVERINGS	✓	RANGE BURNERS/oven WORK	✓
DOORS OPEN CLOSE & LOCK	✓	MICROWAVE WORKS AND VENT WORKS	✓
SINK IS RESTORED OR NEW	✓		
CONSTRUCTION AND LISTING INVENTORY			
MLS BOX SERIAL NUMBER			
SIGN NUMBER INSTALLED			
CONTRACTOR BOX NUMBER			
GATE LOCK NUMBER			
ELECTRICAL PANEL LOCK			

SECTION III - COMMENTS

entry dirty, power wash or clean pantry and door  
 paint back porch poles  
 replace/repair screen on dining window  
 remove hanging white cord and repair hole under gutters near back porch  
 keyless deadbolt on garage door doesn't engage  
 rolling garage door needs key or to match front door key  
 master shower needs rod, remove rings from guest bath rod  
 faucet broke, repair or replace

SECTION IV - TRADES CONTACTED FOR FOLLOWUP